

1. Check Registration Certificate For Watermark / Stamp & Correct Car Info
2. Check VIN Against Registration Certificate
3. Check Validation Decals Against Registration Certificate
4. License Plates Proper Position, Upright Rear Lit White Light
5. License Plates No cover "State & Decals"

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1. Neutral Safety Switch – R D 4 3 2 1 L
2. On Start-Up - Brake Light, ABS Light, Check Engine Light - On Then Off
3. Reverse & Park
4. Horn
5. Mirrors (Left & Center 200', No Center? Left & Right Mandatory, No Cracks)
6. Wiper Controls 2 speeds
7. Windows (If Electric Operate Properly Drivers Seat) Driver - Pass - RD - RP
8. Defroster
9. Speedometer & Odometer Cannot Be Accessed
10. Check Brake Warning Lamp When Brake Applied
11. Pedal Reserve Not More Than 1/5th To Floor
12. Parking Brake Holds On Mild Acceleration Forward / Reverse
13. Full Left / Right Movement Of Steering Wheel

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1. Body Damage
2. All Doors, Hood & Trunk Operate Properly (Check Windows Again Each Door)
3. Bumper Condition Of Material
4. Structural Integrity / Body / Floor Pans For Rust & Holes That May Allow Exhaust In
5. Check For Gas Cap
6. Check Wiper Blade Condition

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1. Check Windows "Safety Glass"
2. No "Unauthorized Glass" (Plexi-Glass Allowed Only Special Circumstances)
3. Cracks or Damage
4. Any Tint <35%, Curtains or Blinds Rear Windows Only

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**Prepare For Lifting, Open Hood, Connect Battery Charger**

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1. Check Power Steering Fluid, Hoses, Box & Connections
2. Check Brake Fluid
3. Check Belt(s)
4. Check For: PCV Valve, Air Pump, Evap Canister
5. Inspect For Any Wiring Issues (Burnt, Melted, Exposed / Bare)
6. Turn Signals (Amber/White Front, Amber/Red Rear) Not <60 Not >120 Cycles Per Min.
7. Reverse Lights
8. Brake Lights
9. Emergency Flashers
10. Warning Lights
11. All Lights On Vehicle Must Function (No Cracked or Broken Lenses)
12. Aux. Lights No More Than 3 Usable (Must Be Covered For Off Road)
13. Headlight Aim
14. Aux. Fog Light Aim (Lower Than Low Beam)
15. Steering Wheel Lash/Play 2"
16. Check for Electrical Issues With Wiring Under Dash
17. Bounce Test - F.Right, F.Left, R.Right, R.Left
18. Bumper Height Front, Bumper Height Rear
19. Inspect Front For Alignment Issues - Caster, Camber & Toe

**Remove Battery Charger, Align For Lifting, Struts? Lift Enough For Ball Joint / Tie Rod Tests Or If Coil Spring (Non-Strut,) Lift Control Arm First Test Ball Joints / Tie Rods**

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1. Wheel Bearings – Front Left / Right, Rear Left / Right
2. Ball Joints Left / Right (Axial Check With Pry Bar See If Movement)(Use Dial Tool)
3. Check Steering Linkage Looseness

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**Raise Vehicle To View Underside**

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1. Inspect Springs, Sway Bar & Bushings, Links - Front, Rear
2. Test Control Arm Bushings
3. Test Steering Rack (If Equipped)
4. Inspect Under Carriage Frame & Body
5. Inspect Fuel Tank, Support Straps, Leaks, Lines & Vapors
6. Catalytic Converter? Condition?
7. Muffler? Condition?
8. Exhaust System Supports / Hangers
9. Exhaust Piping & Connections? (Leaks?) (Smoke Test?)
10. Inspect Brake Lines & Connections For Leaks (Do Not Touch)
11. Inspect For Wiring Issues (Burnt, Melted, Exposed / Bare)
12. Setup Dial For Radial Ball Joint Test (Clamp To Arm & Set Dial Against Lower Rim)

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**Lower Vehicle & Remove Tires**

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1. Check For Lug Nuts / Studs / Bolts - F.Left, F.Right, R.Left, R.Right
2. Tire Width?
3. Remove Tires
4. Inspect Tires For Breaks, Cuts & Repairs? F.L, F.R, R.L, R.R
5. Tread Depth? F.L, F.R, R.L, R.R (2/32nds)
6. Any Prohibited? (Farm, Racing or Off-Road)
7. Any Mismatched? (Radial vs. Bias Ply Same Axle)
8. Rim / Wheel Condition? F.L, F.R, R.L, R.R
9. Brake Pads / Shoes F.L, F.R, R.L, R.R (2/32nds)
10. Rotor Thickness F.L, F.R, R.L, R.R
11. Drum Width F.L, F.R, R.L, R.R
12. Inspect Hoses F.L, F.R, R.L, R.R
13. Caliper Leak? F.L, F.R, R.L, R.R
14. Wheel Cylinder Leak? R.L, R.R
15. Axle / Hub Seal F.L, F.R, R.L, R.R

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**Put Tires Back On Lower Vehicle**

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**Road Test**

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1. Turn Signals Self Cancel
2. Speedometer Operates Properly
3. Odometer Operates Properly
4. Braking Adequate

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**OBD-II Readiness & Finalize VIR**